

**Position Description  
(Fourth Presbyterian Church)**

**Our hope is to provide an intern with the opportunity to grow in as many areas of the church's life as possible. To that end a list of possible areas of responsibility has been compiled below. These responsibilities are not hard and fast rules and we recognize that a student cannot fulfill all of those listed. We hope to work with the student to determine what areas are best suited to their skills as well as those areas they feel deficient and are desirous of improving. We (the student and supervisor) can decide together the responsibilities the student will assume. What is most important for student interns of Fourth church is the understanding that ours is a church that needs student interns and the work they do. We are small and we do a lot of good ministry, but we need a student capable of taking the initiative in ministry who does not need "hand-holding" in order to get things done. We want you to join us in ministry and grow with us.**

**Possible areas of responsibility for student intern:**

- **Lead Worship at least 6 times (possibly more)**
- **Assist in weekly worship each week.**
- **Attend Session meetings (Fourth Tuesday of every month at 7 p.m.)**
- **Participate in committee meetings**
- **Participate in the life of the church (Fellowship outings, Sunday school, etc)**
- **Visitation calls (hospitalized, shut-in, etc)**
- **One monthly article for the newsletter**
- **Work on one area of personal interest**
- **Participate in the Children's Time rotation**
- **Assist in coordinating a family ministry program**
- **Attend Presbytery meetings when possible**
- **Help with the youth program of the church**
- **Work respectfully with church staff**
- **Participate in our music ministry**
- **Create a ministry we don't currently have (i.e. leave a lasting legacy)**