

## ***DRAFT - Practical Theology in Congregations (PTC) PX 2003/2013***

**Fall 2015 (and Spring 2016)**

Wednesday afternoons - 1:30-3:20 p.m.

Class meet in Schlegel 122 (Small Groups meet in other rooms as assigned)

**Faculty Teaching Team:** Ken Hockenberry, Cindy Weber, Christine Hong  
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**Credit:** Three hours graded academic credit and one unit field education each semester for a total of six hours of academic credit and two units of field education for the two semesters combined. This is a required course for the M.Div. degree and is ordinarily taken in the second (but sometimes in the third) year of seminary.

**Course Description:** *Practical Theology in Congregations* is a year-long course taken in conjunction with field education placement in a congregation, intentionally combining field-based learning with classroom learning. The course is designed to encourage participants to benefit from the shared wisdom gained from communal reflection on the practice of ministry. In order to discipline this reflection and deepen practice, the course will draw upon various biblical-theological and anthropological resources as well as field-based and life experiences.

**Prerequisites:** There are no prerequisites; however, supervised, congregation-based field placement is ordinarily required to be **concurrent** with the classroom portion of the course. Additionally, students should have taken the first foundational courses in Area A (Biblical Studies) and Area B (Theology, History, and Ethics) before enrolling in this course.

**Goals:** The fundamental goal is for students to gain practical wisdom for the sake of ministry and to introduce students to various frameworks for practical theological interpretation in congregations. The course will focus primarily upon deepening a student's ability to reflect theologically on the practice of ministry in congregational and public contexts, with an emphasis upon the communal nature of a congregation's ministry.

We hope students will begin or deepen their ability to:

- Gain skills in theological reflection on issues of ministry that will enable the student to move faithfully into God's unfolding future;
- Experience the importance of collaborative ministry, reflecting theologically with a community of leaders who are willing to wrestle together on issues of importance to each member of the group;
- Learn to use investigative techniques and to assess theologically and sense intuitively the context, culture, and process of a congregation and use this learning as a basis for choosing ways to work within the congregation;
- Explore processes to help a congregation grow in faithfulness and into a more biblical/theological understanding of what it means to be the church and to be faithful disciples in the world;

- Gain a clearer sense of self as a pastoral/congregational leader;
- Value and cultivate spiritual formation for themselves and others; and,
- See that seminary is only the beginning of learning, gain skills to continue learning throughout their ministry, and plan for regular continuing education.

All of the course goals, along with the students’ work in the congregational placement, are in support of the Master of Divinity Program Goal 4 and related Student Learning Outcomes 9-14: Students will acquire skills necessary for the practice of Christian ministry, including the ability to lead worship, to proclaim the Gospel, to teach, to provide pastoral care, to invite others into Christian faith, and to provide public leadership.

Students who demonstrate in their field education placement basic competency in worship leadership, preaching, leading prayer, teaching, inviting others to the Christian faith, and providing public leadership and who meet the terms of their Administrative Agreement and Learning Covenant will receive a passing grade for their two units of congregational placement (SLOs 9-14).

**Teaching Methodology:**

For the classroom portion of the course, we will utilize lecture and large group discussion, as well as small group work, reflective writing, presentations from the field settings, and case studies. Field education supervisors will be invited periodically (at least two times each semester) to join in the class sessions; we gain from the shared wisdom of our supervisors.

**Course Requirements and Grading:**

Students will be graded by their PTC Team Small Group Leader for the classroom portion of the course (for the six hours of academic credit for the two semester course). Field education supervisors will be responsible for evaluation on a pass/fail basis of the field-based portion of the course (for 2 units of field education credit).

Each semester a grade will be given based on the following:

Class Engagement:	
Journal	40%
Case Studies	15%
Small Group Work	15%
End of the Semester Project	<u>30%</u>
	100%

Other:

- A **passing grade** from the field education setting is **mandatory** to pass PTC.
- **Attendance and active participation** are assumed. In case of illness or emergency, students are asked to notify the teacher / small group leader of their planned absence from class, either prior to the session or within 24 hours of the class session. Three or more absences for each semester will result in a low or failing grade in the course.

### ***Small Groups***

Part of our class time will be spent in small groups, with 6 or 7 student in each group. One member of the teaching team will be assigned to each group. Small groups will meet in breakout rooms on the second floor of Schlegel Hall. For some class meetings we will meet in small groups for the entire two hours; other times we will meet in a large plenary group for one hour then in small groups for the second hour. Our hope is these small groups will become a source of support, encouragement, and challenge for everyone.

### ***Journals***

At least weekly students will critically and theologically reflect in their journal on

- spiritual disciplines
- course readings
- class discussions
- assignments
- congregational field education experiences

In writing your journal we are looking for evidence of theological reflection on issues of ministry, ministerial practice, and pastoral vocation. Your weekly journal entries should include engagement with the assigned course readings, any reflection questions listed in the syllabus for a given week with the note “reflect in your journal,” class lectures and discussion, as well as your related experiences in your field education setting.

The student will submit by email their journal to their small group leader on the 7th and 12<sup>th</sup> class session of the semester (October 14, 2015 and December 9, 2015 in the fall semester). Two plus typed pages of reflection each week are usually needed to fulfill this requirement. The grading rubric for the class journal is provided in the appendix section of this syllabus.

### ***Case Studies***

Each semester students will prepare two case studies for review by their group leader and during a designated group meeting; two students will present their case study for the entire group. Each student in the group will present one case during the course of the academic year. The teaching team will cover the subject of the Ministerial Case Presentation and requirements for case study work in PTC during class on October 7, 2015. Reference materials will also be distributed in class and through the CAMS course site. (The model case study provided on CAMS is used with permission from the student, now a graduate, who produced it.) All case studies – both those presented in group and those that were not – will be evaluated by the student’s small group leader.

### ***Final Projects***

Each semester will culminate with a final project. Each project will be a major integrative paper, based on course readings, discussion, and possible field educational experiences. Based on feedback from previous PTC students, the fall final project will center on preparing a funeral liturgy or memorial service with a specific individual in mind (in your current congregation or from a past ministerial/congregational context). The spring project will center on preparing a

wedding liturgy or service of Christian marriage with a specific couple in mind (in your current congregation or from a past ministerial/congregational context).

**More detailed instructions** and guidelines about the final projects will be given in class.

**Fall Final Project is due to small group leader NLT Friday, December 18, 2015, by 11:59 p.m.**

**Textbook List** One additional book may be added for the spring semester.

Ammerman, Nancy et al. *Studying Congregations: A New Handbook*. Nashville: Abingdon Press, 1998.

Carroll, Jackson W. *God's Potters: Pastoral Leadership and the Shaping of Congregations*. Grand Rapids: Eerdmans, 2006.

Craddock, Fred, Goldsmith, Joy, and Goldsmith, Dale. *Speaking of Dying: Recovering the Church's Voice in the Face of Death*. Grand Rapids, MI: Brazos Press, 2012.

Long, Thomas G. *Accompany Them With Singing – The Christian Funeral*. Louisville: Westminster John Knox Press, 2009.

Osmer, Richard R. *Practical Theology: An Introduction*. Grand Rapids: Eerdmans, 2008.

Additional readings for particular classes will be distributed in class or CAMS course site.

## School and Class Policies

### Confidentiality

Professional ethics in ministry helps us understand confidentiality as the trustworthy use of information to assure appropriate care of those who seek our assistance. In other words, confidentiality is not synonymous with keeping a secret (Lebacqz, *Professional Ethics*, 1985). Rather, it is being accountable for honoring another's trust while assuring the best possible care for them. Accountability may warrant consultation when we need further information. This understanding of confidentiality is illustrated in this course by our practice of asking you to develop case material from your ministry settings for consultation with your classmates and the *Practical Theology in Congregations* faculty. However, to do such consultation responsibly, it will be imperative that any identifying information is adequately disguised and the written cases themselves are safeguarded once they are distributed.

Additionally, in this age of social networking, students are reminded that professional ethics in ministry extends to this medium. Postings about confidential pastoral and congregational matters in the field education setting on one's Facebook, Twitter, or other social network sites are simply inappropriate and may become actionable legal, ecclesial, and disciplinary matters. Students are also advised to be careful and prudent about the personal data they share on such sites because, despite the presumption of privacy, these social networks can be shared with third parties, including ordaining bodies, seminary officials, and church authorities.

## **Statement on Sexual Harassment and Field Education**

**Preamble:** We in theological education at Louisville Presbyterian Theological Seminary are committed to making our seminary and our churches (field educational settings) safe places for all persons.

### **Definition of Sexual Harassment:**

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when

1. Submission of such conduct is made either explicitly or implicitly a term or condition of an individual's employment or a factor in the evaluation or grade determination of a student's work;
2. Submission to or rejection of such conduct by individual is used as the basis for employment decisions affect that person or a factor in the evaluation or grade determination of a student's work; or
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or learning performance or creating an intimidating, hostile, or offensive working or learning environment.

### **Sexual Harassment and Field Education:**

In Supervised Field Education, it is necessary to maintain boundaries in order to avoid role confusion. Many supervisory relationships become the basis of genuine collegial friendship; however, the bringing of sexual behavior, whether verbal or physical, into the supervisory relationship is clearly inappropriate due to the unequal status of the participants. At the same time, it is our hope that students and supervisors will develop a sufficiently trusting relationship so that dialogue about these kinds of issues might take place in supervision.

Both students and supervisors are responsible to Louisville Seminary as well as to their various congregations and denominations for their behavior in this area. Since the student is serving in the congregation as a pastoral intern, the expectation of appropriate pastoral behavior rests with the student. During the tenure of the student's field education placement, it is the policy of the Office of Field Education and Louisville Presbyterian Theological Seminary that a sexual relationship within the congregation or supervisory setting is incompatible with established ministerial ethics. Furthermore, field education students are expected to maintain appropriate pastoral behavior in conformity with school and/or congregational-denominational guidelines.

Allegations of actions that violate these guidelines should come to the Director of Field Education and will be handled in accordance with the policies and procedures of the Seminary, where applicable. Students may also have recourse to or be subject to the policies and procedures of the field education setting and their denominations.

## **Classroom Discussion**

For ours to be an open classroom where freedom and respect are assured regarding one another's point of view, we need to agree that comments and expressions of belief that may be at variance with those of the instructors, another student, or our own must be respected, heard, and treated fairly. We hope this same attitude prevails in the churches where students serve in ministry and is modeled by our field education students in their church settings.

## **Use of Inclusive Language**

Learning is fundamentally concerned with communication, self-expression, and personal and social transformation. Learning respects individuals, their feelings, their value and worth, and their particular potential for contribution to common knowledge and community virtue. Learning is fundamentally and intentionally inclusive. Since all learning is inherently ethical and political, and theological discourse traditionally has been patriarchal and gender exclusive, the Seminary has established a policy, in the interest of the construction of an inclusive and egalitarian community, that the language (symbols, metaphors) used in our class discussions and written work will be gender inclusive and respectful of all persons and groups as valued human creatures of God.

Racism and white privilege, homophobia, and prejudice toward people with disabilities also permeate our society and are detrimental to any learning environment. We need to use language, symbols, and metaphors that honor our commitment to being a community respectful and welcoming of difference and opposed to all forms of social oppression.

## ***From the Dean's Office***

### **Attendance**

According to the Seminary catalog, students are expected to attend class meetings regularly. In case of illness or emergency, students are asked to notify the instructor of their planned absence from class, either prior to the session or within 24 hours of the class session. Three or more absences for each semester will result in a lower or failing grade in this course.

### **Plagiarism and Documentation Policy**

All students are expected to abide by Seminary policies and expectations concerning student integrity, including academic honesty and avoidance of plagiarism. Louisville Seminary's policy on plagiarism is detailed in the Student Handbook, which is available on the Louisville Seminary Intranet or from the Dean of Students Office. Assistance with academic writing is available from Kathy Mapes, Coordinator of the Academic Support Services Center, and Sherry Arconti, Writing Tutor.

## PTC Session Topics and Calendar: 2015 Fall Semester

The focus for the fall semester is on the development of a framework for practical theological interpretation in congregations, an understanding of the context and culture of congregational life, and the work and life of pastoral leaders.

### Week 1

#### **Assignment for September 9: Introduction to Practical Theology**

1. Read the Introduction in Richard Osmer's *Practical Theology*, Introduction, pp. 1-29.
2. Pay careful attention to the opening case; the four tasks of practical theology; the three categories of episode, situation, and context; practical theological interpretation as a bridge concept and its three corollaries; congregational leaders as interpretive guides; the spirituality of congregational leaders; and Christ's threefold office as part of Osmer's framework.

#### **September 9: Introduction to the Discipline of Practical Theology and the Osmer Model**

**Plenary gathering** - Review of Syllabus and Field Education Paperwork, lecture and plenary discussion led by Ken Hockenberry (1:30 – 2:30). **Small Groups** - introductions, confidentiality, and group support (2:40 - 3:20).

### Week 2

#### **September 16 – Seminary wide Anti-racism Training Day – No Class**

Please reflect in your journal on this training experience, a requirement for this class. Look ahead to complete some of the assignments for September 23.

### Week 3

#### **Assignment for September 23 - Interpreting the context of a congregation**

1. Read Carroll, *God's Potters*, Chapter 2, "The Social and Cultural Context in Which Clergy Work," pp. 31-56.
2. Read *Studying Congregations*, Introduction and Chapter 2, pp. 7-21 and 40-77.
3. Conduct a Space Tour/windshield / walking / bicycling tour (p. 47ff) by taking a walk/drive/ride through the neighborhood of your church. In your journal please reflect on:
  - What you saw – don't worry about what it means.
  - What questions did it raise?
  - Where is God in this neighborhood?
  - Bring an artifact from the neighborhood to class next time (something that interprets your neighborhood).

4. Research the demographics of your church's neighborhood. Information on how to find this material is found in Ammerman, pp. 213-216, but the best resource is the online website of the Association of Religion Data Archives ([www.thearda.com](http://www.thearda.com)).
  - a. Click on the Congregational Resource Center link, download the Community Profile Builder Guide, and use the tools to build your Field Education placement church community profile. Reflect on this research in your journal.

### **September 23: Interpreting the Context of the Congregation: Meet as a Small Group**

**Small Groups** - In small group, students will share and discuss their findings from windshield survey and demographic research.

What difference does your context make to the life of your church?

How well is the church attuned to its context?

How has the context shaped the mission and ministry of your church?

To what extent does your congregation reflect its neighborhood?

## **Week 4**

### **Assignment for September 30: What Do Pastors Do?**

1. Read on CAMS site Lillian Daniel and Martin Copenhaver, *This Odd and Wondrous Calling*, the Forward, Preface, Chapter 1, "Minute 54," Chapter 2, "Shaking Hands," and Chapter 3, "Entertaining Angels Unawares" (total pages *ix-xvi*, and pp.1-28).
2. Reflect on these 3 chapters. What was a source of encouragement for you? An area of discouragement or concern?
3. Read Jackson Carroll, *God's Potters*, Chapter 4, "What do Clergy Do: The Work of Ordained Ministry," pp. 96- 126.
4. Chapter 4 is a quintessential example of research in practical theology. Describe a typical week for pastors. On which tasks do they spend the most time and attention? What factors account for differences between pastors in terms of the types and amount of work they do? What do clergy consider to be the core tasks of pastoral ministry? What do church members consider to be the core tasks of ministry?

### **September 30 (supervisors present):**

**Plenary gathering** - Introductions around the room, review of weekly supervisory conference. **Small Groups** – meet with supervisors (in other larger rooms per handout) for discussion of reading assignments and conversation.

## **Week 5**

### **Assignment for October 7: The Ministerial Case Presentation**

1. Read the Ministerial Case Presentation Guidelines and the Sample Case Study in preparation for class (CAMS course site).



## October 7: The Ministerial Case Presentation

**Plenary gathering** - Lecture, discussion, and a case study presentation, based on the movie "Gran Torino" led by Cindy Weber and Ken Hockenberry.

## Week 6

### Assignment for October 14: Interpreting the culture of a congregation

1. Read *Studying Congregations*, Chapter 3, pp. 78-104.
2. Congregational Task:
  - Gather your Lay Committee for a group interview (approx. 1 hour - Explain that you're doing this as part of a course and you'll share the answers with classmates, teachers, and supervisor.)
  - Ask everyone to think of a time/incident or story from the life of this congregation that represents the church at its best. Give everyone 5-10 minutes or so to think and to write down the story.
  - Ask each person to share the story they thought and wrote.
  - As a whole group, discuss this: What do these stories say about the strengths, values, and culture of this congregation?
  - Bring the stories to class (as part of your journal).
3. Interview two to three people in your congregation (if possible, different from the ones above and of different ages and groups), either orally or they can write their answers to this question.
  - Who are the heroes and the heroines of the congregation?
  - What are key events (positive and/or negative) in the life of the congregation?
  - If this church were a Bible Story, what story would it be? Why?
4. Read Dudley and Johnson, "Congregational Self-Images," pp. 104-121 in *Carriers of Faith: Lessons from Congregational Studies* (CAMS course site).
5. Reflect on the congregation's type / self-image your journal.

### October 14: Interpreting the Culture of the Congregation.

**Small Groups** - in small groups students will discuss their research into the culture of their field education congregation. The questions below will be helpful as you explore the culture of your congregation in your journal and during your small group discussion.

1. What story from the life of your congregation that is symbolic of the heart/center of the congregation's culture. What are some ways that this story has shaped/formed the congregation?
2. Tell the story you heard from your Lay Committee or other interviews that you felt had most meaning. What was the Bible story that reflects your congregation? Tell the story that affected you most strongly.
3. Who is this congregation, and what are the ways their culture is reinforced and re-created? Consider these possible cultural aspects: Symbols, Rituals and artifacts,

- World View, Rules (probably unwritten), Theological tradition, Social location, Relationship to the outside world, Budget.
4. What themes/patterns emerged from your congregation? What special words?
  5. How is your denominational history reflected in your congregation?
  6. What behavior would be utterly unacceptable in your congregation?
  7. What is the view of God? Humankind? Redemption? Church (ecclesiology)?
  8. How is the Bible used in the congregation? What verses are most frequently quoted? What verses are found in the church's building? Which book of the Bible is the favorite of the congregation?
  9. Where does the culture reflect or not reflect the context of the neighborhood you explored? Are the congregation's beliefs and behaviors out of place?
  10. What do you need to know about your congregation to survive in your culture? What clues does the culture give to how you can work for change? How do stories work? Why do stories matter?

**Please note: Your journals are due this day to your small group leader.**

## **Week 7**

### **Assignment for October 21:**

1. Read Osmer, *Practical Theology*, Chapter 1, "The Descriptive-Empirical Task: Priestly Listening," pp. 31-78.
2. Pay careful attention to the opening and ending of the chapter and the case of Olivia Potter. In this chapter, Osmer discusses in detail what he means by the descriptive-empirical task of practical theological interpretation. It has to do with the quality of attentiveness that congregational leaders give to persons and events in their everyday life. Osmer explores this task in terms of a spirituality of presence, a subject that will be discussed in class, as well as priestly listening, attending, and guiding. We will also consider the types of research that support this task of practical theology. (Hint: You have already done some of this research as part of your congregational studies work.)
3. Reflect on this in your journal.

### **October 21: The Descriptive-Empirical Task of Practical Theology**

**Plenary gathering** - Lecture and plenary discussion led by Christine Hong (1:30-2:30); small groups meet in breakout rooms for further reflection on this topic (2:40-3:20).  
Review of final project.

## **No Class on October 28 - Research and Study Week**

## Week 8

### **Assignment for November 4: Providing pastoral care to the dying and speaking of death**

1. Read Fred Craddock and the Goldsmiths' book, *Speaking of Dying*.
2. In your journal reflect on your own experiences with dying and death; in your family, in your circle of friends, and in the congregation where you are serving/have served.
3. How does your congregation speak of dying and death? Give concrete examples.

### **November 11: Dying and Death: A Didactic**

**Plenary gathering** - Lecture and discussion led by Cindy Weber (1:30-2:30); small groups meet in breakout rooms for further reflection on this topic (2:40-3:20).

## Week 9

### **Assignment for November 11: First Case Study Presentations in Small Group**

1. All students are expected to prepare a written case study dealing with their current field education placement. The case should deal with either "a first experience" or an incident (episode) that raises issues pertaining to pastoral identity or pastoral authority.
2. Two students will present their case in their small group on November 11, and are asked to make copies in advance for members of the group.
3. All students will submit their written case studies to the small group leader.
4. Further reflection on your case study can be part of your journal entry this week, as well as other class material and/or related field education experiences.

### **November 11: First Case Study Presentations – Meet as a Small Group**

**Small Groups** - Two students will present a case study. Please bring enough hard copies to class for distribution. Collect the copies back after the presentation. Remember these case studies are confidential.

## Week 10

### **Assignment for November 18: Funerals**

1. Read Tom Long's book, *Accompany Them With Singing*.
2. Bring a copy of your church's policies pertaining to funerals (if available) as well as a bulletin from a funeral service you or your pastor has led.
3. Familiarize yourself with your tradition's liturgy / order of worship for a Christian funeral.
4. Reflect on this in your journal.

### **November 18: Funerals: A Didactic**

**Plenary gathering** - Lecture, discussion, and practicum led by Ken Hockenberry.

**There will be no class on November 25 so that students may participate in Thanksgiving services/activities in their churches. Please reflect on this experience in your journal.**

## **Week 11**

### **Assignment for December 2: Professional Ethics in Ministry**

1. Read Carroll, *God's Potters*, Chapter 6, "Potter's Problems: Commitment, Satisfaction, and Health," pp. 159-187, and William H. Willimon, *Calling and Character*, Chapter 2, "The Character of Clergy," pp. 31-59, and Chapter 3, "The Pastor in the Community," pp. 60-93 (CAMS course site).
2. Be familiar with your denominational or church policies on ethical conduct, ethics, sexual harassment, sexual misconduct, etc., and bring a copy of these policies to class.
3. Reflect on this material in your journal.

### **December 2 (Supervisors present): Sex, Money, Power, and Intellectual Property**

A practicum presentation and discussion with a panel of pastors led by teaching team.

## **Week 12**

### **Assignment for December 9: Second Case Study Presentation in Small Groups**

1. All students are expected to prepare a written case study dealing with their field education placement. The case should deal with either a professional ethical matter or an incident (episode) or situation dealing with theological differences.
2. Two students will present their case in small group on December 9 and are asked to make copies in advance for members of the group.
3. All students will submit their written case studies to their small group leader.
4. Further reflection on your case study can be part of your journal entry this week, as well as other class material and/or related field education experiences.

### **December 9: Second Case Study Presentations – Meet as a Small Group**

Two students will present a case study. Please bring enough hard copies to class for distribution. Collect the copies back after the presentation. Remember these case studies are confidential.

**Please note that your journals are due this day to your small group leader.**

**December 18: The Fall Final Project is due to small group leader NLT Friday, December 18, 2015, by 11:59 p.m.**